

EXPRESSION OF INTEREST (EOI)

PREQUALIFICATION / SHORTLISTING OF FIRMS / CONSORTIUM/JV

FOR

**THIRD PARTY VALIDATION SERVICES FOR VEHICLE INSPECTION AND CERTIFICATION
SYSTEM IN PUNJAB, PAKISTAN**



TRANSPORT & MASS TRANSIT DEPARTMENT

GOVERNMENT OF THE PUNJAB

LAHORE, PAKISTAN

November 2024

Disclaimer

The Transport & Masstransit Department (T&MD), Government of the Punjab (GoPb) is issuing this Expression of Interest (EOI) Document solely for hiring the services of Third-Party Validation Firm for Vehicle Inspection and Certification System in Punjab, Pakistan.

Please note that this EOI is strictly private and confidential to its recipients and should not be copied, distributed or reproduced as a whole or in part or shared with any third party.

The EOI does not constitute a solicitation to invest, or otherwise participate, in the Project. None of the above entities, nor employees of Transport & Masstransit Department or consultants make any representation (expressed or implied) or warranties as to the accuracy or completeness of the information contained herein, in the project brief or other document made available to any person in connection with the tender process for the Project, and shall have no liability for this EOI or for any other written or oral communication with the recipients / applicants in the course of the recipient's / applicant's evaluation of the Project. Neither these entities nor their employees or consultants will be liable to reimburse or compensate the recipient / applicant, for any costs or expenses incurred by the recipient / applicant in evaluating or acting upon this EOI or otherwise in connection with the Project as contemplated herein.

Third Party Validation (TPV) Services for Vehicle Inspection and Certification System in Punjab, Pakistan

The Transport & Masstransit Department hereby invites Applications for Prequalification from interested Companies/ Firms or Consortium/JV to bid on a tender for the Third-Party Validation (TPV) Services for Vehicle Inspection and Certification System in Punjab. The Contract will be awarded through a competitive bidding process under Punjab Procurement Rules, 2014 and is open to local Applicants only.

The following procedure will be adopted for the purpose of shortlisting of the Prequalified Applicants:

1. This EOI document is provided with a project brief (which gives applicants an overview of the Project).
2. Each applicant whose application for Prequalification is determined to be substantially responsive to the Evaluation Criteria shall be designated as the Prequalified Applicants.
3. The Prequalified Applicants shall be issued Request for Proposal (RFP) and invited to participate in the Bidding Process for the Project.
4. Application for Prequalification must be **submitted online only**, through e-PADS on the following web link (<https://punjab.eprocure.gov.pk>).
5. All applicants must see instruction for applicants in "User Manual for Suppliers" through the following web link "<https://ppra.punjab.gov.pk/e-procurement>".
6. The applications / proposals **submitted only** through **e-PADS** shall be **entertained / accepted** for evaluation.

The EOI Application must be submitted online using e-PADS not later than 12:00 Noon by (Monday) 25th November 2024.

Note: In addition to the online submission of EOI application at e-PADS, please submit **one hard copy** of your **pre-qualification application** at the address mentioned below.

Sincerely,

Section Officer (TR-1)

Transport & Masstransit Department,
Government of the Punjab,
Transport House, 11-A Egerton Road, Lahore, Pakistan
Tel: +92-42-99201820 / 99201159
Email: dstechnical.td@gmail.com

1 DEFINITIONS AND RULES OF INTERPRETATION

1.1 All capitalized terms used herein shall have the following meaning:

“Applicant” means the legal entity who has submitted an application for Prequalification to participate in the prequalification process in terms of this EOI and includes a Consortium and, if applicable, any Parent Company.

“Applications for Prequalification” means the application for prequalification prepared in accordance with the provisions of this EOI.

“Bidding Process” means the competitive bidding process to be carried out for the selection of a firm/company for the Project under the Punjab Procurement Rules 2014, in accordance with the requirements, conditions and criteria mentioned in the RFP.

“Contract Period” shall be Two (02) years from date of signing of contract, which may be extended upon satisfactory performance for another period.

“Consortium” means an association of two or a group of individuals/ consulting firm/ company participating in the prequalification process and meeting the requirements set out in this EOI. The Lead Firm shall represent and bind all Individuals/ Firms of the Consortium in all matters connected with the Project, including submission of EOI on behalf of the Consortium.

“Consortium Member” means an applicant participating in this pre-qualification process in the form a consortium comprised of companies, firms, corporate bodies or other legal entities, each of which shall constitute members of the Consortium

“Evaluation Criteria” means the legal, technical and financial criteria and other conditions and requirements specified in the EOI, as may be amended from time to time.

“GoPb” means the Government of Punjab.

“JV” means business arrangement through MOU / Agreement in which two or more parties agree through a legal arrangement to pool their resources for the purpose of accomplishing a specific task.

“Lead Member” shall be authorized person to incur liabilities and receive instructions for and on behalf of any and all partners of the joint venture; this authorization shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners.

“Letter of Pre-qualification Application” means the instrument to be submitted as part of the application for Prequalification in the form attached as **Appendix C**.

“Notification” means official information to applicants / participants of pre-qualification process regarding decisions / amendments / corrigendum etc. of this assignment / project.

“Pakistan” means the Islamic Republic of Pakistan.

“Project” means the Third-Party Validation (TPV) Services for Vehicle inspection and Certification System (VICS) in Punjab.

“Prequalified Applicants” means the applicants whose application for Prequalification are declared substantially responsive in accordance with the Evaluation Criteria.

“Prequalification” means this document setting out the terms and conditions for the prequalification process in respect of the Project.

“RFP” means the request for proposal to be issued to Prequalified Applicants by the Client, which will include, *inter alia*, the instructions to bidders and the draft Agreement,

“VICS” means Vehicle Inspection and Certification System in Punjab, Pakistan

1.2 RULES OF INTERPRETATION

The following rules shall be applied in the interpretation of the following provisions of the EOI:

- 1.2.1 The singular shall include the plural and vice versa, where appropriate.
- 1.2.2 The expressions section or appendix shall respectively mean a section or appendix of this EOI.
- 1.2.3 A reference to any legislation or legislative provision includes any statutory modification, amendment or re-enactment of or legislative provision substituted for, and any subordinate legislation/rules/regulations under that legislation or legislative provision.
- 1.2.4 The words “including” and “includes”, and any variants of those words, will be read as if followed by the words “without limitation”.

EXPRESSION OF INTEREST (EOI) DOCUMENT
THIRD PARTY VALIDATION (TPV) OF VEHICLE INSPECTION AND
CERTIFICATION SYSTEM (VICS) IN PUNJAB

Title of the Assignment	Third Party Validation (TPV) of Vehicle Inspection and Certification System (VICS) in Punjab
Implementing Agency	Transport & Masstransit Department, Government of the Punjab
Duration	Two (02) Years
Location of Assignment	Punjab Province

BACKGROUND:

Transport & Masstransit Department, Government of Punjab has launched number of new initiatives to improve road safety and vehicular pollution. Vehicle Inspection and Certification System 'VICS' is a major step to combat vehicular pollution and to ensure that safer vehicles ply on roads. The project aims that commercial / goods vehicles plying on roads are inspected and certified with respect to road worthiness using modern equipment on international standards. According to the Excise Taxation & Narcotics Control Department (ET&NC) records of 2022 there are more than 1,141,308 transport vehicles (public service and goods vehicles) vehicles plying in Punjab, which needs to have a valid fitness certificate under Section 39 of Motor Vehicle Ordinance, 1965. On the other hand, the unfit vehicles often result in road accidents and are considered one of the major sources of air pollution & smog especially during winter season.

The GoPb aims to reduce air pollution / smog and improve road safety by introducing state of the art vehicle inspection and certification facilities in Punjab. A Concession Agreement was signed with M/s OPUS Inspection (Pvt.) Limited on 3rd February 2015 for establishment of 39 VICS Stations in Punjab. M/s Opus Inspection (Pvt) Ltd shall also manage the operations of these 39 VICS Stations for 20 years concession period under Public Private Partnership (PPP) arrangement. Thirty-One (31) state of the art VICS Stations are already operational and remaining eight (08) VICS stations are under construction. Under this Concession Agreement, M/s OPUS Inspection (Pvt.) Limited shall perform various tests in accordance with the standards specified by the

GoPb and in turn charge vehicle inspection-fee as per rate notified by the Government. An agreed portion of the fee collected by M/s OPUS Inspection (Pvt.) Limited for vehicle inspection and certification services shall be paid to the GoPb in the form of percentage share on the Gross Revenues.

OBJECTIVE & PURPOSE OF ASSIGNMENT:

For smooth and uninterrupted operations of the VICS stations, GoPb seeks to hire the services of Third-Party Validation (TPV) Firm for Vehicle Inspection and Certification System (VICS) in Punjab. The TPV firm shall assist Transport & Masstransit Department, GoPb for smooth implementation and achieving objectives & benefits of the VICS project. The key responsibility of the TPV firm is to evaluate the overall quality and monitor the operations of VICS stations including equipment standards & calibrations, monitoring & validation vehicle inspection procedure / mechanism, implementation of key performance indicators and financial calculations for the contractual period.

The selected firm shall monitor the operational performance of VICS stations on monthly, quarterly, bi-annually and annual basis. The firm shall also oversee and report on all other contractual obligations of both parties under the Concession Agreement for establishment of VICS. The Third Party shall fulfil its duties and obligations throughout the agreement period i.e. **Two (02)** years from date of signing of agreement. The TPV Firm services may be extended for another term upon satisfactory performance with revised terms and conditions by the Transport & Masstransit Department, GoPb.

TERMS OF REFERENCE:

The Terms of Reference of the third party, though not limited, are as follow;

a) Installation and Commissioning of VICS stations

The TPV firm shall review, validate and report on all equipment/ machinery (including hardware & software) installed and functioning at all 39 VICS stations (established or under construction) are as per required standards and specifications as mentioned in the Concession Agreement. The Firm shall also report on calibration and accuracy of results of the equipment installed at fixed and mobile stations.

b) Operation and Maintenance of VICS Stations

The Third-Party Validation Firm shall visit each VICS Station at least once a quarter to monitor the vehicle inspection process, working hours of VICS stations, up and down time of IT system, IT Tools (i.e. website & servers etc.). The TPV Firm shall also perform surprise inspections of VICS stations in addition to scheduled visit on quarterly basis. TPV firm shall also validate and report on the conformity and adherence by the M/s OPUS Inspection (Pvt.) Limited regarding vehicle inspection procedures, tests performed, RFID based certification, printing of fitness certificates as per approved format and accurate data generation/ integration with Transport & Masstransit Department and other relevant government agencies.

c) Customer Care and Quality Review

The Third-Party Validation Firm shall review and report on the conformity and adherence by the M/s OPUS Inspection (Pvt.) Limited regarding customer care centre, waiting areas, staffing plan and trainings requirements etc. TPV firm shall also report on the conformity and adherence regarding vehicle reservation system, online booking mechanism, ISO certification, complaints registered & redressed, procedural irregularities, bribe & unfair means of practice by inspectors or any other staff deployed at VICS Stations and health & safety issues.

d) Financial, Legal and Contractual Compliance

The Third-Party Validation Firm shall monitor, calculate & validate the overall project financials including fee collection mechanism and report to the Authority on revenue generated, government share, achieved level of compliance rate and other related financial matters such as monthly rent payments to Transport & Masstransit Department against land provided for VICS stations, annual increase in rents and vehicle inspection fee, late inspection penalty fee etc. The TPV firm shall also assist Transport & Masstransit Department regarding contractual matters such as vehicle compliance rate, implementation of KPIs & fines to be imposed, termination of agreement, compensations to be given in case of event of default, insurance requirements etc.

DESIRED EXPERIENCE:

The firm/company interested to provide the Third-Party Validation (TPV) services, preferably possess hands-on experience and expertise in project management, validation of equipment/ instrument installation & calibration, audit and finance, quality assurance/control, and monitoring of large-scale mechanical / electrical projects. The

company/ firm may have experience in project implementation and operations, equipment/ instrument installation & calibration and testing; quality assurance processes and can perform engineering and financial reviews /audits, and monitoring.

The applicant should be able to demonstrate expertise & experience in:

- Equipment installation and calibration procedures
- Experience in implementation / validation / monitoring of IT system, database integration etc.
- Experience in handling project financials, calculations and performing financial audits and legal matters.

MANDATORY/ ELIGIBILITY REQUIREMENTS:

The interested firms must **attach** the following **documents** with their applications:

- Profile of the applicant firm / JV / consortium (in case of JV / consortium, copies of the MOU indicating the nature of association to be furnished) with an organogram, experience of the Firm, summary of qualifications & experience of key staff.
- In case of JV / Consortium, declaration (in writing) of the Lead Firm along with a statement of carrying overall responsibility of the submitted documents.
- Name and Address of applicant's firm / JV /Consortium, including details of Registration (including the year of incorporation and number of years of relevant experience).
- Proof of Firm registration with relevant authority (Security and Exchange Commission of Pakistan (SECP), Registrar of Firms etc.).
- Valid Registration Certificate with Federal Board of Revenue (FBR) / Valid NTN certificate NTN.
- Valid Registration Certificate with Punjab Revenue Authority (PRA) (attached Certificate).
- Audited Financial Statements of the Firm for the last three (03) completed financial years.
- Undertaking that the firm(s) has not been blacklisted or debarred by any government, semi-government and/or autonomous body in Pakistan.
- Certificate that the firm or any member of its JV / consortium has not been engaged directly/ indirectly in business, relationship/partnership/JV with M/s OPUS Inspection Sweden and/ or its subsidiaries in the past and/or present.

Note: Prospective bidder / applicant must fill and attached all the Appendices and Tech forms attached with this EOI document. The documents submitted for evaluation purposes must be in English language. In case, the document is translated into English language, then it must be certified and verified by relevant department / agency.

SHORTLISTING CRITERIA

Sr. No	Criteria	Maximum Marks	Description	%age
Firm's Experience				
i	Firm Profile <ul style="list-style-type: none"> ▪ Organizational structure ▪ List of permanent staff 	10	<ul style="list-style-type: none"> ➤ Organizational structure (5 marks) ➤ List of permanent staff (5 marks) 	10%
ii	Assignments Number of TPV assignments (regular monitoring / impact studies / evaluation / outcome / M&E Framework and investigations) conducted in last 10 years.	20	<ul style="list-style-type: none"> ➤ 5 Marks for one assignment ➤ 10 Marks for two assignments ➤ 15 Marks for three assignments ➤ 20 Marks for four or more assignments 	20%
iii	Duration Duration of TPV services provided by the prospective applicant in the last 10 years <i>(the assignment completed must be at least for a duration of six (06) months to obtain marks in this section)</i>	10	<ul style="list-style-type: none"> ➤ One TPV assignment (3 marks) ➤ Two TPV assignments (6 marks) ➤ More than two TPV assignments (10 marks) 	10%
Human Resource Capacity				
i	Human Resource Capacity Minimum 5 years of experience with BSc in relevant subject from HEC recognized university or Minimum 3 years of experience with MSc in relevant subject from HEC recognized university. MSc Finance/CA/ACCA	40	<ul style="list-style-type: none"> ➤ Electrical / Mechanical Engineer / MBA (Team Leader) (10 Marks) ➤ Financial Expert (8 Marks) ➤ IT Expert (8 Marks) ➤ Legal Expert (5 Marks) ➤ Civil Engineer (4 Marks) ➤ Electrical / Mechanical / Instrumentation Engineer (5 marks) 	40%

	for Financial Expert (Preferably foreign accredited qualification with international experience)			
Financial Strength				
i	Turnover Average Annual Gross Turnover of Firm for Last Three (03) completed financial years In case of JV / Consortium, the average annual gross turnover of the Lead Firm will be considered	20	<ul style="list-style-type: none"> ➤ Average Annual Gross Turnover of Firm/JV is Greater or equal to PKR 40 million (20 Marks) ➤ Average Annual Gross Turnover of Firm/JV is Greater or equal to PKR 30 million but less than PKR 40 (16 Marks) ➤ Average Annual Gross Turnover of Firm/JV is Greater or equal to PKR 20 million but less than PKR 30 million (12 Marks) ➤ Average Annual Gross Turnover of Firm/JV is Greater or equal to PKR 10 million but less than PKR 20 million (8 Marks) ➤ Average Annual Gross Turnover of Firm/JV is Less than PKR 10 Million (4 Mark) 	20%
Total			100 Marks	100%
Note: The prospective firm must obtain 65% (i.e. 65 marks) or more to qualify for the issuance of Request for Proposal (RFP).				

Note:

- i. Please provide documentary evidence (copy of contract / agreement, completion certificate, letter of award etc.) to support your claim. (Documentary evidence must be signed/ stamped).**
 - ii. In case of JV / Consortium, marks shall be evaluated jointly for all members unless stated otherwise.**
 - iii. Only shortlisted firms will be called for issuance of Request for Proposal (RFP).**
 - iv. Applicants are requested, as far as possible, to submit any questions / clarifications in writing, to reach the Procuring Agency not later than five (05) Days prior to the Submission Deadline.**
- Incomplete, unsigned and/or late applications will not be entertained.**

Submission Date:

- The **EOI application must be submitted online** through **e-PADS** on following web link “<https://punjab.eprocure.gov.pk>” by **(Monday) 25th November 2024 before 12:00 Noon PST**. The applications received shall be **opened** on the same date at **12:30 P.M. sharp**.

Section Officer (TR-I)

Transport & Masstransit Department, Government of Punjab

Transport House, 11-A Egerton Road, Lahore.

Tel: +92-42-99201820 / 99201159

Email: dstechnical.td@gmail.com

APPENDIX A1
FORMAT FOR POWER OF ATTORNEY FOR SIGNING PROPOSAL
(On a Stamp Paper of appropriate value)
POWER OF ATTORNEY

Know all men by these presents, we _____ (name and address of the registered office) do hereby constitute, appoint and authorize Mr./Ms _____ (name and address of residence) who is presently employed with us and holding the position of _____ as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for the [insert name of project] in the Pakistan including signing and submission of all documents and providing information/ responses to Third Party Validation (TPV) of Vehicle Inspection and Certification System (VICS), representing us in all matters before Transport & Masstransit Department, GoPb, and generally dealing with TPV of VICS in all matters in connection with our proposal for the said project. We hereby agree to ratify all such acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all such acts, deeds and things awfully done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For _____

(Signature)
(Name, Title and Address)

Accepted

_____ (Signature)
(Name, Title and Address of the Attorney)

Firm/Organization seal & stamp

Notes:

1. To be executed by the sole Bidder or the Lead Member in case of a Consortium duly supported .by a Board Resolution
2. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants (s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
3. Also, where required, the executants(s) should submit for verification the extract of the charter documents and documents such as a resolution /power of attorney in favor of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.

APPENDIX A2

**FORMAT FOR POWER OF ATTORNEY FOR LEAD MEMBER OF CONSORTIUM /
JV POWER OF ATTORNEY**

(On a Stamp Paper of appropriate value)

Transport & Masstransit Department, GoPb has invited applications from interested Bidders for the [insert name of project]. Whereas, the members of the JV / Consortium are interested in competing for the Project in accordance with the terms and conditions of the EOI and other connected documents in respect of the Project, and Whereas, it is necessary under the EOI for the members of the JV / Consortium to nominate one of them as the Lead Member with all necessary power and authority to do for and on behalf of the Consortium, all such acts, deeds and things as may be necessary in connection with or incidental to the Consortium's proposal for the Project.

NOW THIS POWER OF ATTORNEY WITNESSETH THAT:

We, M/s._____, and M/s._____ (the respective names and addresses of the registered office) do hereby constitute, appoint and authorize M/s._____ as the Lead Member of the JV / Consortium and as our attorney, to do on behalf of the JV / Consortium, all or any of such acts, deeds or things as may be necessary in connection with or incidental to the JV / Consortium's proposal for the Project, including submission of Pre-Qualification application/ proposal, participating in conferences, responding to queries, submission of information/ documents and generally to represent the JV / Consortium in all its dealings with Transport & Masstransit Department, GoPb or any other Government Agency or any person, in connection with the Project until culmination of the process of selection and thereafter till the Contract Agreement is entered into with Transport & Masstransit Department, GoPb.

We hereby agree to ratify all such acts, deeds and things lawfully done by Lead Member as our said attorney pursuant to this Power of Attorney and that all acts deeds and things lawfully done by our aforesaid attorney and shall always be deemed to have been done by us/Consortium/JV.

Dated this _____ Day of _____ 2024.

(To be executed by all the members of the Consortium)

Firm/Organization seal & stamp

Note:

- 1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.*
- 2. The executants(s) should submit for verification the extract of the charter documents and documents such as Board Resolution and Power of Attorney in favor of the person executing this Power of Attorney in favor of the Lead Member.*

APPENDIX B

- (a) Name
- (b) Country of Incorporation
- (c) Address of the corporate headquarters and its branch office (s),
- (d) Date of incorporation and / or commencement of business

2. Brief description of the firm including details of its main lines of business and proposed roles and responsibilities in this Project.

3. Name, Designation, Address and Phone Nos. of Authorized Signatory of the Firm:

- (a) Name:
- (b) Designation:
- (c) Bidder's Company:
- (d) Address:
- (e) Telephone No:
- (f) E-mail Address:
- (g) Fax No:

4. Details of individual (s) who will serve as the point of contact / communication for TPV Services for VICs, within the firm's.

- (a) Name:
- (b) Designation:
- (c) Address:
- (d) Telephone No.
- (e) E-mail address:
- (f) Fax No.

5. In case of Consortium:

- (a) The information above (1-4) should be provided for all the Members of the Consortium
- (b) Information regarding role of each Member should be provided as per table below:

Sr. No	Name of Member	Lead Member/Associate	Role of Member
1			
2			
n			

(Signature of Authorized Signatory)

Firm/Organization seal & stamp

APPENDIX C
FORMAT FOR LETTER OF PRE-QUALIFICATION APPLICATION
[On the Letter Head of the Applicant (in case of Single or Lead Member (in case of a Consortium))]

Date: _____

The Secretary,
Transport & Masstransit Department, GoPb,
[Insert name of Project]

Sir,
Being duly authorized to represent and act on behalf of _____ (hereinafter referred to as "the Applicant") and having reviewed and fully understood all of the qualification requirements and information provided, the undersigned hereby expresses its interest and apply for pre-qualification for the [insert name of Project].

- We are submitting our Pre-Qualification Application online, through e-PADS web link provided in this EOI "<https://punjab.eprocure.gov.pk>", with the details as per the requirements of the EOI, for your evaluation.
- The undersigned hereby also declares that the statements made, and the information provided in the EOI application are complete, true and correct in every detail.
- We confirm that the EOI application is valid for a period of 120 days from the due date of submission of EOI application and is unconditional.

Yours faithfully,

(Signature of Authorized Signatory)
(Name, Title and Address of the Applicant)

Firm/Organization seal & stamp

APPENDIX D:

INFORMATION RELATED TO TPV STUDIES / REGULAR MONITORING / IMPACT STUDIES / EVALUATION / OUTCOME / M&E FRAMEWORK AND INVESTIGATIONS EXPERIENCE

[Using the format below, provide information on each project for which you, and each associate for this project, was legally contracted as a corporate entity or as one of the major members within a consortium, for carrying out project similar to the ones requested under this Project. Please provide Client's certification, completion certificate and/or evidence of the contract agreement.]

Project name:	Value of the agreement (in current PKR):
Country: Location within country:	Duration of project (months):
Name of Client:	Total No. of staff-months (by your company) on the project:
Start date (month/year): Completion date (month/year):	Value of total project provided under an agreement (in current PKR) In case of developer prime contractor or subcontractor: Value of part of the project provided by Bidder under the agreement (in current PKR):
Name of associated members, if any:	No. of professional staff-months provided by associated members:
Name of senior professional staff of your company involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader):	
Narrative description of Project:	
Description of actual services provided by your staff within the assignment:	

Note:

1. Only the eligible projects that satisfy technical criteria shall be included
2. All the Financial numbers are to be given in Pak Rupees
3. The format shall be filled up for each member of the consortium and as a cumulative experience for the consortium

Note: Attach separate sheets for different projects

(Signature of Authorized Signatory)

Firm/Organization seal & stamp

**APPENDIX E1
FORMAT FOR ESTABLISHING FINANCIAL CAPABILITY
OF SINGLE ENTITY**

Annual Turnover (for individual firms)

(please fill in the following table according to the last three (03) completed financial years)

Annual Turnover	
Year	Turnover Rupees in Millions (PKR)

(Signature of Authorized Signatory)

Firm/Organization seal & stamp

Name, Address and Membership No. of Chartered Accountant

**APPENDIX E2
FINANCIAL CAPABILITY OF JV / CONSORTIUM**

Joint Venture / Consortium Summary (if applicable)

(please fill in the following table according to the last three (03) completed financial years)

Names of all Partners of a Joint Venture
1. Lead Partner
2. Partner
3. Partner
4. Partner

Total value of annual turnover

Partner	Year	Year	Year
1. Lead Partner			
2. Partner			
3. Partner			
4. Partner			
Total			

Aggregate = Rs _____ millions

(Signature of Authorized Signatory)

Firm/Organization seal & stamp

Name, Address and Membership No. of Chartered Accountant

APPENDIX F
LETTER OF INTENT / MOU TO FORM A CONSORTIUM / JV
[On the Letter Head of the Bidder (in case of Single Entity) or Lead Member (in case of a Consortium / JV)]

Date:

The Secretary Transport
Transport & Masstransit Department, GoPb,
[Insert name of Project]

Sir,

We, _____ hereby convey our intent to form a consortium / JV with _____ and _____ for the successful execution of the captioned Project. The Lead member of the JV / Consortium will be _____

We commit to provide the following appendices and documents with the RFP submission, if short-listed:

1. The Power of Attorney for signing authority
2. The Power of Authority for Lead Member
3. Joint Venture / Consortium Agreement.
4. Documentary Evidence

The mode of execution of the Power of Attorney would be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the consortium members and when it is so required the same would be under common seal affixed in accordance with the required procedure.

The consortium members would submit for verification the extract of the charter documents and documents such as Board Resolution and Power of Attorney in favor of the person executing this Power of Attorney in favor of the Lead Member.

Yours faithfully,

(Signature of Authorized Signatory)

(Name, Title and Address of the Bidder)

Firm/Organization seal & stamp

APPENDIX G1
FORMAT FOR PROJECT UNDERTAKING
[To be submitted on the letter heads of the Bidder separately]

Date: _____

The Secretary Transport
Transport & Masstransit Department, GoPb,
[insert name of Project]

Sir,

We have read and understood the EOI Document in respect of the captioned Project provided to us on <https://punjab.eprocure.gov.pk> / www.ppra.punjab.gov.pk / transport.punjab.gov.pk

We hereby agree and undertake as under:

(a) Notwithstanding any qualification or conditions, whether implied or otherwise, contained in our pre-qualification application we hereby represent and confirm that our pre-qualification application is unqualified and unconditional in all respects.

(b) We are not bared by the Government of Pakistan or any of its Departments or Agencies from participating in any project.

Dated this _____ Day of _____.

Name of the Bidder

Signature of the Authorized Person

Firm/Organization seal & stamp

APPENDIX G2
FORMAT FOR PROJECT UNDERTAKING
[In case of Consortium]

[To be submitted on the letter heads of the Bidder separately]

Date: _____

The Secretary Transport
Transport & Masstransit Department, GoPb,
[insert name of Project]

Sir,

We have read and understood the EOI in respect of the captioned Project provided to us on
<https://punjab.eprocure.gov.pk> / www.ppra.punjab.gov.pk /
transport.punjab.gov.pk

We hereby agree and undertake as under:

We hereby agree and undertake to be an exclusive member of the consortium and not a member of any other consortium nor an independent applicant, applying for this Project and have submitted only one **(1)** EOI Application in response to this EOI.

Dated this _____ Day of _____.

Name of the Bidder

Signature of the Authorized Person

Firm/Organization seal & stamp

APPENDIX H
FORMAT FOR ANTI-COLLUSION CERTIFICATE
[To be submitted on the letter heads of the Bidder separately]
Anti-Collusion Certificate

Date:

The Secretary Transport
Transport & Masstransit Department, GoPb,
[insert name of Project]

Sir,

We hereby certify and confirm that in the preparation and submission of this EOI, we have not acted in concert or in collusion with any other applicants or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive, restrictive or monopolistic trade practice.

We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or agency in connection with the instant EOI.

Dated this _____ Day of _____, 2024.

Name of the Applicant

Signature of the Authorized Person

Note:

To be submitted by each Member in case of Consortium.

Firm/Organization seal & stamp

APPENDIX I
AFFIDAVIT OF DECLARATION
(On a Stamp Paper of appropriate value)

Date:

The Secretary Transport
Transport & Masstransit Department, GoPb,
[insert name of Project]

We, [insert name of Applicant] hereby represent and warrant that, as of the date of this letter [Name of Applicant / Lead Member of Applicant], and each member of Applicant (if applicable):

1. Our firm is never debarred by any of Government, Semi Government and Autonomous Body in Pakistan.
2. Our firm is never blacklisted by any of Government, Semi Government and Autonomous Body in Pakistan.
3. I/our firm are not involved in any litigation with or against any of Government, Semi Government and Autonomous Body in Pakistan.

Yours faithfully,

(Signature of Authorized Signatory)

(Name, Title and Address of the Bidder)

Firm/Organization seal & stamp

APPENDIX J
UNDERTAKING

It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with. We have gone through all the conditions of Pre-Qualification and is liable to any punitive action for furnishing false information / documents.

Dated this _____ Day of _____, 2024.

Name of the Applicant

Signature of the Authorized Person

Firm/Organization seal & stamp

**Appendix K
Affidavit**

(applicant or any of its member of JV /Consortium is not related to M/S OPUS
Inspection (Pvt.) Ltd or its subsidiaries in past and present)

Name of the Applicant

Signature of the Authorized Person

Firm/Organization seal & stamp

Tech Form 1: General Information

All individual firms and each partner of a joint venture / consortium applying for prequalification are requested to complete the information in this form.

1.	Name of Firm/JV/Consortium	
2.	Head Office Address: Pakistan Office Address (If applicable):	
3.	Telephone Landline #: Mobile #:	Contact Person: Name: Title:
4.	Fax:	E-mail:
5.	Place of Incorporation/Registration	Year of incorporation/registration (Attach proof)

Signature : _____

CNIC # : _____

Name : _____

Designation : _____

Address : _____

Firm/Organization sign, seal & stamp

Tech Form 2: Profile

Provide a brief (maximum 5 pages) description of the background and organization of your firm/JV/Consortium and each partner for this assignment
[Provide here description of the background and organization of your firm/entity and each associate for this assignment.]

1. Firm/JV/Consortium Structure:
2. Firm/JV/Consortium Background:
3. Chief Executive Officer:
4. Board of Directors / Partners.

Signature : _____

CNIC # : _____

Name : _____

Designation : _____

Address : _____

Firm/Organization sign, seal & stamp

Documents Checklist

Please ensure that the following documents are attached with the EOI Application.

Sr No.	Description	Attached Yes / No
1	Registration certificate with FBR	
2	Valid NTN certificate	
3	Valid PRA registration certificate	
4 (i)	MOU (in case of JV / consortium)	
4 (ii)	(in case of JV / consortium) Declaration of Lead Firm to be taking overall responsibility of submitted documents	
5	Audited financial statements for the last three complete financial years	
6	Undertaking that the applicant has not been blacklisted or debarred by any government, semi-government and/or autonomous body in Pakistan.	
7	Undertaking that applicant or any of its members of JV / Consortium is not related to M/S OPUS Inspection (Pvt.) Ltd or its subsidiaries in past and present	
8	Documentary evidence (letter of award/contract agreement/completion certificate) regarding supply of emission testing / emission monitoring devices	
9	Project Undertaking Form	
10	Company profile	
11	CVs of Human Resource	
12	All appendices, annexures and forms mentioned in this EOI	
13	One hard copy of your pre-qualification application	