



No. TAI-2020/162
**OFFICE OF THE CHAIRMAN
PUNJAB PROVINCIAL TRANSPORT AUTHORITY
11-A, EGERTON ROAD, TRANSPORT HOUSE
LAHORE.**

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Dated Lahore the 17th May, 2020.

To

All Secretaries,
District Regional Transport Authorities,
In the Punjab.

Subject: **IMPLEMENTATION OF SOPs FOR OPERATIONS OF INTER-CITY
PUBLIC TRANSPORT IN PUNJAB.**

The Government of Punjab has decided to allow resuming of inter-city bus operations to cope the transportation needs of general public with strict observance of the approved SOPs and reduced transport fares to trickle down the benefit of reduction of fuel prices to travelling masses.

2. A/C Public Transport fares will be reduced @ 20% of the existing fares whereas Non AC Public Transport fares will be reduced from 93 paisa to 78 paisa per kilometre as per notification **(Copy Enclosed)**.

SOPs to be observed:-

a) FOR BUSES AND MINI BUSES:

- Maintaining social distances (3ft) while boarding/ alighting the buses
- In case of two doors vehicle, allow rear door for boarding and front door for alighting of passengers to avoid physical contact
- In case of single door vehicle, allow passengers to alight first and then boarding of passengers
- Disinfection of buses after completion of every trip
- Windows to open for ventilation of air
- Availability of hand sanitizer at terminal and within vehicle
- Any person having fever or frequent coughing will not be allowed to board on vehicle

b) FOR PASSENGERS:

- Wearing of mask and gloves is mandatory
- Temperature checking of passengers
- Use of tissue or elbow for sneeze or cough
- Keep minimum baggage
- Adjacent seat of Elderly passengers (above 65 years) be kept vacant

c) FOR DRIVERS & CONDUCTORS:

- Temperature of driver, conductor and allied staff should be checked before taking up their duty
- Physical contact between staff and passengers should be avoided
- Mandatory use of mask and gloves by the driver and other onboard staff
- Passenger management inside the bus
- Provide a cash drop box to the conductor

d) FOR TERMINALS / DEPOTS/ADDAS

- Parking locations to be marked
- Crowd management by deploying additional staff and marking positions
- Disinfection of waiting areas and allied facilities
- Frequent and regular disinfection of terminals/depots/addas and bays
- Ensure availability of soaps/sanitizers in public areas and toilets / washrooms
- Ensure electronic ticketing to facilitate tracking and tracing of passengers

e) FOR RIDE HAILING SERVICES/ TRANSPORT NETWORK COMPANIES (TNCS)

- **Protocol for Drivers:**
 - Wear masks at all times
 - Wear gloves at all times
 - Disinfect handles of cars and motorbikes frequently
 - Carry hand sanitizer bottles with them at all times
 - Maximum 3 passengers in a vehicle
 - Restriction on picking passengers from high risk zones
- **Protocol for Customers:**
 - Wear masks at all times
 - Sit on the rear seat of the vehicle

3. You are directed to convene meetings with the potential transporters of your district to ensure display of SOPs at their stands and strict implementation of these SOPs to avoid the spread of COVID-19 pandemic. Compliance report be shared on regular basis.



**Secretary
Punjab Provincial Transport Authority,
Lahore.**

CC:

1. All Divisional Commissioners in Punjab.
2. All Deputy Commissioners / Chairman DRTA in Punjab.
3. PS to Minister for Transport, Punjab.
4. PS to Secretary Transport.
5. PA to Additional Secretary (Admn. / Planning), Transport Department.